

# All Small Mentor-Protege Program

## What to include in your Mentor-Protege Agreement

### Identify:

The developmental areas your mentor will assist you with. Write a timeline and success measurement factors for each developmental area. Link assistance to your business plan goals and objectives.

#### Developmental areas your mentor can help you with:

- management and technical assistance for internal business management systems
- financial assistance in the form of equity investments and/or loans
- contracting process, capabilities, acquisitions and contract performance
- international trade education, such as learning how to export, develop international trade plans and identify new foreign markets
- strategizing and finding contracting and partnership opportunities
- administrative assistance with bonding, processes and support

### Provide:

Contact info of a rep within the mentor's business responsible for managing and implementing the agreement.

A statement saying that either you or your mentor can terminate the agreement after giving a 30-day notice to the other party and the SBA.

### Affirm:

Your mentor will provide the agreed-upon assistance for at least a year.

Any changes to this agreement must be made in writing, approved in advance by the SBA, and signed by both parties.



The U.S. Small Business Administration's **All Small Mentor-Protege Program** encourages small businesses to partner with a more experienced firm for mentorship. At the same time you're gaining invaluable direction and experience, you and your mentor can compete for government contracts, further growing your business.

### How to find a mentor

Visit your local SBA office, [sba.gov/tools/local-assistance](https://www.sba.gov/tools/local-assistance), for guidance. Ask about the Procurement Technical Assistance Program and the SBA's Resource Partners.

### Need help?

Visit [sba.gov/allsmallmpp](https://www.sba.gov/allsmallmpp) or email [AllSmallMPP@sba.gov](mailto:AllSmallMPP@sba.gov).

After your Mentor-Protege Agreement is approved by the SBA, it is good for three years and could be extended for an additional three years provided you have received the agreed-upon assistance.



All SBA programs and services are extended to the public on a nondiscriminatory basis.